



Maintenance Volunteer

Role description

The House, Shuttleworth

Once home to the Shuttleworth family, The House is now a dedicated events venue for weddings, corporate hire & conferencing, employee engagement & team building or exclusive location hire. Set in over 400 acres of beautiful Parkland, The House is an inspiring space with many of the original features and interiors of its architectural heritage.

Why does The House need my support?

Although The House is in a very good condition, it requires a continuous level of maintenance to ensure it looks its best at all times for our diary of events. We require additional support within our small and friendly maintenance team to ensure the maintenance needs are carried out efficiently.

How much time will I be expected to give?

We would encourage those who can offer a regular weekly commitment, on any day(s) during Monday – Friday.

Where will I be based?

The House, Old Warden Park, Nr Biggleswade, Bedfordshire, SG18 9EA.

What will I be doing?

The nature of the role and our operations bring a varied set of tasks, to include painting, plumbing, fitting and fixing of fixtures, general maintenance, or focusing on a particular area in preparation for an upcoming event.

What skills, qualities and experience do I need?

We are keen to involve people in this opportunity who:

- Possess experience in a trade
- Possess a career history in the relevant trade or general maintenance
- Able to work both as part of a team or with minimal supervision
- Good communication skills
- Physically fit/able
- Are able to provide regular a commitment, no matter how little.

What will Shuttleworth expect of me?

- To represent Shuttleworth whilst on site
- To be reliable in attendance and dependable
- Help us maintain the highest standards of presentation at our site
- Follow our security and safety procedures
- Maintain good working relationships with staff, other volunteers and members of the public
- Attend appropriate training

Benefits

You will:

- Develop inter-personal and communication skills
- Improve confidence
- Be part of a small, friendly team
- Receive invitation to annual thank you events

For further information email ashleigh.catalina@shuttleworth.org or telephone 01767 627 943. A CV is desirable on contact.