**COMPANY NAME:** …………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

**EVENT DATES:** ……………..…………………………………………………………………….……………………………………..………………………………………………..………………………………..………………………………

Please complete this risk assessment and return with your application. Alternatively, please provide a copy of your company safety policy and relevant risk assessments.

A risk assessment helps you to evaluate the hazards and risks of your trading activities and gets you to consider ways in which the risk can be reduced as low as reasonably practicable. Remember that Shuttleworth Airshows attract audiences of all ages, so make consideration for small children and the elderly when you are considering the likelihood of a hazard causing harm. Consider all foreseeable hazards – e.g. manual handling; slip, trips and falls; falling objects; weather effects etc. and assess what risks there may be for:

* You and your staff when setting up, dismantling your stand and trading during the event
* The general public visiting or purchasing from your stand
* Covid-19 - we require you to also include information on the risks of virus transmission through operating at the event and what your mitigating measures are. Please see [HSE Guide to Covid Risk Assessment](https://www.hse.gov.uk/coronavirus/working-safely/risk-assessment.htm) for further guidance and information, including a [Covid-19 risk assessment template](https://www.hse.gov.uk/coronavirus/assets/docs/risk-assessment.pdf).

To establish the risk rating, multiply ‘severity’ by ‘likelihood’. Identify the appropriate rating and take action as required. Revised risk ratings greater than 4 are not acceptable and an application may not be approved by event organisers.

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| **Severity of probable injury (S):**  1) Trivial injury  2) Slight injury  3) Serious injury  4) Major injury/death | | **Likelihood of occurrence (L):**  1) Very unlikely  2) Unlikely  3) Likely  4) Most likely | | | | | **Rating (R):**  1 & 2: Minimal risk – satisfactory  3 & 4: Low risk – review actions to see if possible to reduce risk  6 & 8: Medium risk – further actions to be taken to reduce risk  9, 12 & 16: Considerable action to be taken to reduce risk | | | | |
| **Hazard Description** | **People at Risk** | | **Initial Risk Rating** | | | **Control Measures**  **(actions taken to reduce risk)** | | **Revised Risk Rating** | | | **Action / Comments** | |
| **S** | **L** | **R** | **S** | **L** | **R** |
| **Example: Slips, Trips & Falls**  Tripping over guide ropes or pegs used for marquee. | Staff  Members of the public | | 2 | 3 | 6 | Mark all guide ropes with high visibility bunting. Cordon off trip hazard. | | 2 | 1 | 2 |  | |
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| **Hazard Description** | **People at Risk** | **Initial Risk Rating** | | | **Control Measures**  **(actions taken to reduce risk)** | **Revised Risk Rating** | | | **Action / Comments** |
| **S** | **L** | **R** | **S** | **L** | **R** |
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| **Hazard Description** | **People at Risk** | **Initial Risk Rating** | | | **Control Measures**  **(actions taken to reduce risk)** | **Revised Risk Rating** | | | **Action / Comments** |
| **S** | **L** | **R** | **S** | **L** | **R** |
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**I certify that I have carried out a suitable and sufficient risk assessment of all foreseeable hazards and risks associated with my trading activities for the Shuttleworth 2022 Air Show season, and that the information I have provided is correct and complete.**

**SIGNED:** ……………….……………….………………………………………….…………….………………………………………….…………….…………………………………….

**PRINT NAME:** ……………………………………………………………………………….….. **DATE:** ……………………………..…………………………….……………………...