

Job Description

- Job Title:** Cleaner (casual contract)
- Reports to:** Maintenance & Facilities Manager
- Work Pattern:** Zero hour contract, shifts allocated between the hours of 7am and 10pm Weekdays but some weekend and bank holiday working also
- Hourly rate:** £10.65 per hour - paid monthly

Overall Responsibilities

Working with the facilities team across the Shuttleworth site, ensuring a presentable, welcoming and safe space for our visitors to enjoy. As a member of the team you will assist in maintaining the presentation of our site, in line with the Shuttleworth values and the requirements of Covid security.

GENERAL SITE CLEANING

Main Duties

- Cleaning of all internal building and toilet facilities
- Cleaning of floors (sweeping, mopping) cleaning of skirting boards
- Removing scuff marks and stains from wall areas
- Regular sanitising of surfaces and high touch points
- Emptying waste bins
- Litter picking and maintaining general tidiness of the surrounding external areas.
- Window & window seals cleaning when required

Training in Infection prevention & control will be provided.

Person Specification

- Previous experience in a cleaning/facilities role - essential
- Knowledge of infection control - essential
- Driving license essential for use of golf buggies around our site
- Ability to be flexible in working hours in line with business needs (weekends and evenings included where required)
- Able to work within a team and unsupervised, using own initiative
- Friendly, and professional with good customer service
- Ability to engage well with other department employees across the Shuttleworth Estate
- Be vigilante to the needs of Health & Safety
- Be vigilante and highlight additional cleaning needs as they arise