



# SHUTTLEWORTH

## Terms and Conditions

Shuttleworth reserve the right to change these Terms at any time. Any such changes will take effect immediately when posted on the website, on-site or otherwise brought to your attention. It is your responsibility to read the Terms each time you submit a booking request and any such request shall signify that you have accepted to be bound by the latest set of Terms. A copy of the latest set of Terms is available on the website and upon request.

**PLEASE NOTE THE HOUSE IS ONLY OPEN ON SELECTED DAYS THROUGHOUT THE YEAR WE CANNOT GUARANTEE IT WILL BE OPEN ON THE DAY OF YOUR VISIT UNLESS YOU BOOK A TOUR.**

**HOUSE TOURS CAN ONLY BE BOOKED TWO MONTHS IN ADVANCE AND ARE SUBJECT TO AVAILABILITY.**

**ALL BOOKINGS MUST BE MADE IN ADVANCED.**

GROUP VISIT BOOKINGS ARE VALID A SINGLE DAY ENTRY ONLY.

### Payment

All numbers and menu choices must be finalised 14 days prior to your booking. Once final numbers have been submitted, no refunds will be given should your numbers decrease. Full payment must be made at least 7 days prior to your booking date. Any promotions or deals are offered at the discretion of Shuttleworth.

### Cancellation

- If you cancel your booking prior to 7 days before arrival, you forfeit 25% of the total fee.
- If you cancel your booking within 7 days, you forfeit all money paid.
- In the rare situation that Shuttleworth may have to cancel your booking, a full refund will be paid.
- If you wish to transfer your booking to an alternative date, all reasonable endeavours will be made, however, no guarantee is given.

### Loss or Damage

Shuttleworth accept no responsibility for loss or damage to any vehicles whilst they are parked on site.

### Additional information

The Shuttleworth Trust (A Registered Charity), Old Warden Park | Biggleswade | Bedfordshire | SG18 9DT Tel: 01767 627933 | [groups@shuttleworth.org](mailto:groups@shuttleworth.org) | [www.shuttleworth.org](http://www.shuttleworth.org)

- No Commercial filming or photography is allowed unless prior permission is granted, and will be time limited and specific. Please contact [marketing@shuttleworth.org](mailto:marketing@shuttleworth.org)
- Please be aware that Shuttleworth has a live airfield; do not enter or cross at any time.
- Due to the live airfield on-site, no flags or flag poles, umbrellas or parasols are permitted.
- Shuttleworth reserves the right to remove any objects deemed unsafe.
- No access via Hill Lane.
- No drones allowed on-site.
- No kites, sky lanterns, open fires or fireworks are allowed to be used on-site.
- There is a 10mph speed limit throughout the site.